

**LITCHFIELD PENSION COMMISSION
REGULAR MEETING
TUESDAY, JUNE 13, 2017**

Present: M. Dunn, J. Manes, P. Perusse

Absent: F. Carpenter, J. Morosani, D.T. Wilson

The meeting was called to order by Chairman P. Perusse at 7:00 p.m.

Approval of Minutes of April 11, 2017 Regular Meeting: Motion: by M. Dunn seconded by J. Manes to approve the minutes of April 11, 2017 regular meeting. All voted aye and the motion carried.

Benefit Approvals: Roxanne Carroll, Municipal Plan elected to receive a Life Annuity without death benefit of \$1,761.65/month effective July 1, 2017. **Motion:** M. Dunn moved to approve, seconded by J. Manes; all voted aye and the motion passed unanimously.

Direct Deposit of Benefits Status: All efforts by USB have provided excellent results regarding benefit payments via Direct Deposit.

Discussion of Review and Update of Municipal Plan: Discussion of moving forward with obtaining quotes for review and revision of the Municipal Plan and the Merit Service Plan as well as the Summary Plan Descriptions (SPD) for both by legal firms with strong experience with Government Plans. The Chairman will send out requests for budget estimates to firms previously identified. Estimates will be provided to the First Selectman.

Communications: The Chair stated that she has offered her assistance to Ann Combs regarding pension requests as she is filling in due to Roxanne's retirement. Roxanne will be missed by the Commission as she has been very helpful in attending meetings and taking minutes.

Items for next agenda: USB Financial Update first half year.

Adjournment: Motion: by J. Manes to adjourn at 7:25 p.m. and M. Dunn seconded. All voted aye and the motion carried.

Respectfully submitted,

Peggy Perusse,
Acting Secretary